SPECIAL EVENT APPLICATION

Yerba Buena Arts & Events, San Francisco | rentals@ybgfestival.org | T (415) 543-1718 | F (415)543-1755

Film/photo shoot? Skip to page 2. **Preliminary Event Information Date Selection Event Name** Today's Date mm/dd/yyyy Short Description Yes, my event is scheduled at least 30 days ahead. Type of Event Cocktail Lunch **Contact Information** Dinner Picnic Buyout **Event Planner** Enter Company & Contact Person Product Wedding Weddina Address Reception Ceremony Promo City, State, Zip Other - type here Work # Cell# Fax Event Date mm/dd/yy Time Email Load-in Time mm/dd/yy Load-out mm/dd/yy Time Client Enter Company & Contact Person Address Rental Area(s) Requested Outdoor venues only. City, State, Zip Esplanade East Plaza Work # Cell# Terrace Howard St Cutout Fax East Garden N Mission Cutout Email Jessie Square S Mission Cutout Children's Garden Other - type here Enter Company & Contact Person Caterer Number of Guests Expected Address Type of Food/Beverage City, State, Zip Planned Entertainment Work # Cell# Tenting Company Fax Email Production List Furniture not provided. Referrals available. Submission of specs and loading equipment will be required later. **Decorations** Lighting Stage **Policy & Insurance Agreement** Signage **Tables** Branding Yes, I have read the YBG permitting restrictions. Amplifed Chairs **Props** Yes, I understand proof of insurance must meet Sound the requirements shown on the sample. I will Power Other - type here submit it before I can receive an event permit. Parking Permit Request Walk-Through Availability (optional) Howard St Time Date mm/dd/yyyy Time Time N Mission St Da mm/dd/yyyy Time or Time S Mission St

Document number:

FILM/PHOTO APPLICATION
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Not a film/photo shoot? Go to page 1.

Date Selection	
Today's Date mm/dd/yyyy	
Yes, my shoot is scheduled at least 72 hours ahead.	
Contact Information	
Location Scout	Type company and contact person
Work #	Cell#
Email	
Client	Type company and contact person
Address	() per company ama
City, State, Zip	
Work #	Cell #
Fax	
Email	
Caterer	Type company and contact person
Address	
City, State, Zip	
Work #	Cell #
Fax	
Email	
LITIQII	
Policy & Insuran	ice Agreement
	read the YBG permitting restrictions.
Yes, I under	stand proof of insurance must meet
	nents shown on the sample. I will ore I can receive an event permit.
3	
Walk-Through A	vailability (optional)
Date mm/dd/	yyyy Time
or Da mm/dd/yyyy Time	

Preliminary Event Information	
Production Name	
Type of Shoot Still Photo Film Video	
Short Description	
Date mm/dd/yyyy Time — Load-in mm/dd/yyyy Time — Load-out mm/dd/yyyy Time —	
Rental Area(s) Requested Outdoor venues only.	
Esplanade Meadow East Garden	
Esplanade Walkway East Plaza	
Stone Stage Jessie Square	
MLK Jr Waterfall Children's Forecourt	
☐ Terrace Garden ☐ Children's Amphitheater ☐ Carousel Plaza	
Other - type here	
Equipment Props	
Power Requirement	
# of Talent # of Crew	
Food Provided on Site? No Yes. Specify below	
Caterer Craft Service Motor Home	
Parking Permit Request	
Enter # / type / size of production vehicles here	
Howard St Time	
N Mission St Time	
S Mission St Time	

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